

Iroquois MS/HS
Handbook 2019-2020

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INDEX

Academics/General Policy_____	6
Activity practice times_____	19
Athletics/cheerleading participation Rules _____	18
Attendance_____	11
Bullying Policy_____	13
Bus Regulations_____	20
Caps & Gowns_____	18
Care of Textbooks_____	21
Cell Phones, telephones_____	15
Child Abuse and Neglect_____	23
Church Night_____	18
Class Room/Study Halls_____	16
Class Supplies (shop, FACS,music, athletics)_____	18
Classification of students_____	7
Concessions_____	17
Course Offerings_____	6
DDN/ Online classes_____	7
Dress Code_____	14
Drills-Tornado & Fire_____	24
Drugs/Alcohol/Tobacco_____	12
Eligibility for activity participation_____	18
Extra Curricular Organization Rules_____	18
Extra Help Friday_____	10
Failing Students_____	9
FERPA_____	28
Grading Scale_____	9
Graduation Requirements_____	7
Grievance Procedures_____	21
Hall Rules_____	16
Honor Roll_____	9
Hot Lunch Program_____	20
Individual Activities (Homecoming, Boys & Girls State, Prom, parties, plays, music, cheerleading, student council_____	16
Internet Usage_____	30
Initiation_____	12

Late Work	10
Library Rules	20
Lockers	15
Morning & Noon Regulations	16
National Honor Society	8
Non-Discrimination Policy	28
Office Etiquette	16
Open Campus Privileges	10
Parent/Teacher Conference	9
Peanut Free	17
Personal Conduct	5
Planning Ahead	5
Report Cards/Mid Term	9
Scholarships, Regent/Opportunity/Rusche	8
Separated/Divorced Families	24
Sexual Harassment Policy	23
School Song	20
Statement Mission, Vision& Philisophy&Forward Pages	4
Student Code	5
Suspension In School/Out of School	12
Tardy	12
Title I	4
Transportation Policy	19
Weapons in School	23
Weather Related Closing	15
Web Page	27

A STATEMENT OF PHILOSOPHY

The main objective of the Iroquois School District is to prepare students academically, emotionally, and socially so that they will become responsible members of society and can live successfully in the present-day world. The school program must be relevant so that students will appreciate their heritage and will be able to evaluate society and their place in that society. It must enrich the individuals in Arts and Sciences. It must prepare students for a world of work as well as the world of leisure.

The role of the Iroquois School District must extend to the areas of moral, ethical, and spiritual concerns as it is necessary to supplement the training given by home, church, and community in developing desirable attitudes and values.

The school must be active in the area of public relation as it should and rightfully so, expect the cooperation and understanding of a well-informed community.

The aim of the Iroquois School District is to provide and maintain the best possible facilities and personnel in order to attain the desired objectives.

MISSION STATEMENT

The purpose of the Iroquois School system is to provide a positive growth and learning experience for the children of this community in a safe, caring, and consistent atmosphere, with due consideration being made to the rural culture and history in both the construction of the curriculum and our teaching practices. Our human material resources are totally dedicated to preparing our students for meaningful adult experiences by stressing physical, emotional, academic, and social development.

IROQUOIS SCHOOL DISTRICT VISION STATEMENT

The Iroquois School District, including students, teachers, and parents, will work together promoting excellence, and helping to guide students toward personal, academic, social, emotional, and physical development.

TITLE I PROGRAM (SCHOOLWIDE)

Title I is a Federally-funded program for Middle School Students who need help in the area of math and reading. It is a supplementary program and therefore does not take the place of any subject. It is designed to reinforce the skills being taught in the classroom. All parents of Title I eligible students will be notified.

FORWARD

The purpose of this handbook is to acquaint students and parents with Iroquois H.S./M.S. – its offerings, regulations, rules, and activities.

Every successful government is conducted by a set of rules and regulations and a school is a form of government, it must also be conducted by a uniform set of rules.

A school is a quadrangular effort involving administration, teachers, students, and parents. It is our effort to have a good school and all the regulations contained herein are made with that thought as our goal.

We urge all students, parents and teachers to read this handbook carefully. It has been prepared with the hope that it will aid you in understanding our school programs more carefully.

The present day school is a complex organization--often misunderstandings occur because there is a lack of information concerning the institution and its function. This handbook is intended to be helpful in avoiding such misunderstandings and to promote a better school.

Iroquois High School is accredited by the South Dakota Department of Education and Cultural Affairs as a four-year high school. In order to maintain this accrediting standard, the school must keep its teaching staff, its standards of scholarships and equipment of such character as to comment itself to this accrediting agency.

It is not the intention of the administration of Iroquois Senior High School to make it purely a college preparatory institution. It is our goal to care for the various needs of students who desire a high-school education, which will train them in one or more of the vocations or professions of the world of work. It should be noted therefore, that students who complete requirements for graduation do not necessarily qualify for college entrance. Each student must give careful consideration to the selection of subjects, constantly keeping in mind their future needs as well as their talents and abilities.

STUDENT CODE

We urge the Iroquois Public School student body to continue to give this code careful consideration. It is then quite likely that criticism and corrective disciplinary measures can be kept to a minimum. Also, we will then have few occasions to refer to many parts of this handbook.

1. We believe in honesty and shall not only practice this virtue but shall insist that others do likewise.
2. We shall be respectful and courteous at all times to our schoolmates and teachers. Use the title, "Mr., Mrs., or Miss" when addressing a teacher or someone other than a teacher who is in authority.
3. We shall honor dependability. We hope to prove worthy of any responsibility that may be given to us.
4. Since people judge us by our conduct, we shall guard our actions and build a praiseworthy reputation. This is our sincere desire.
5. We shall cooperate among ourselves and with the faculty, in the attempt to realize the purpose of this school.
6. Generally, we will conduct ourselves in such a manner that those about us will be proud that we are a member of the Iroquois Public School student body.

PERSONAL CONDUCT

At the beginning the student code was presented. We could summarize this code as follows: **We do not ask more of a student other than he/she conduct himself/herself in a respectable manner, be considerate of the rights of others, and that he/she make the best use of the opportunities that are available to him/her.** However; it is necessary to remind students of various policies from time to time such as those that follow.

1. All disciplinary action will be handled on the merits of each case. Students must behave in a reasonable manner and not exhibit behavior that violated state or federal law.
2. Teachers will handle discipline whenever possible.
3. When students commit a serious act, the principal will act on the disciplinary action to be taken.
4. Repeated offenses will generally mean suspension from school.
5. If at any time, a student commits some act, which is of such a serious nature, he/she may be immediately suspended and the above procedure will not be followed.
6. Parents will be informed of action beginning with the second offense of when any immediate action is taken.

PLANNING AHEAD

Throughout the high school year students are asked to make decisions concerning their post-high plans. Since this is a time for exploring career options, it is normal for a student to change goals and career plans during this time. Therefore, it is essential that you select course work while in high school that will allow you to be flexible in your career options.

To be well prepared to enter post-high training, students will need to take beyond the minimum requirements for graduation. Each University and Technical School has its own requirements for admission, and unless you

are absolutely sure about what you are going to do and where you are going to get your training, you need to select your high school course work so that you meet the standards at various post-high facilities. In addition to the guidelines established by the S.D. Board of Regents, many universities also require two years of a foreign language, and the ability to type and operate a computer and scientific calculator.

Students who have defined an interest in the medical professions, engineering, computers technology, manufacturing and mechanical technologies, and certain agricultural areas need to focus on selecting math and science courses for electives.

Students who have defined an interest in business, office work, and various technical fields geared to self-employment like electrical, plumbing, construction, child care, and cosmetology need to focus on selecting business, psychology and sociology course work. Business courses include; keyboarding, business law and taxes, computers, accounting, and Consumer math.

Currently as part of the guidance program you will take various career interest tests during high school. With the assistance of your counselor these results should provide you with some guidelines to further explore career options. Students are encouraged to talk to parents, teachers, and people working in the fields in which they have an interest.

Furthermore, high school is a time to develop employability skills. Whether you go to college or not, your ultimate goal is to be able to function in the work force and meet adult responsibilities. Some of these skills include time management, self-discipline, decision-making, following directions, thinking and problem solving skills. Your course work and extracurricular activities can help you develop these vital work skills. Therefore, in addition to your class work, you are encouraged to participate in sports, music, clubs, and groups that give you the opportunity to develop your abilities. Universities, Technical Schools, and the workplace want individuals that display initiative and can think and function as part of a team!

If you are undecided you may select from among the electives offered in different subject areas which you feel is learning about job and in training opportunities and in learning more about their aptitudes and interests.

Strive throughout high school to maintain a high citizenship standing. It is not only an index of your citizenship and character, but is the fundamental basis upon which recommendations are issued.

ACADEMIC AND GENERAL POLICIES

REGISTRATION

In the spring, students register for the classes they wish to take during the following year. This is necessary so that a schedule of classes and class lists can be prepared during the summer by the principal. Proper registration is very important and the parent and student should give careful consideration so that graduation requirements can be met. These requirements will be stated later.

COURSE OFFERINGS

FRESHMEN

Required Courses: English I, Physical Science, Algebra I

Other Courses Offered: Shop I, Spanish I, Art (1/2 yr.), Employability, Keyboarding I, Intro to AFNR

SOPHOMORE

Required Courses: English II/Speech, Biology I, World History/Geography, Health (1/2 yr), PE (1/2 yr), Geometry

Other Courses Offered: Consumer Math, Shop II, FACS, Spanish II, Land and Range Management/Wildlife and Fisheries

JUNIORS

Required Classes: English III, American History, Alg. II

Other Courses Offered: Business Law (1/2), Shop III, FACS, Biology II, Psychology/Sociology, Computers I, Advanced Plant and Animal Science

SENIORS

Required Courses: English IV, Government, Personal Finance (1/2 yr), Senior Capstone

Other Courses Offered: Accounting, Shop IV, FACS, Computer II, AP Calculus, Chemistry, Ag Leadership

Online Classes and DDN classes are available upon request

Dual credit courses: The District will pay for High School credit only. A form will be required for all students taking an elective online class. For more information, check with the guidance office.

All students must pursue a minimum of five and three-fourths (5 ¾) credits in a given year. Credits must be academic subjects such as English, History, and Math etc. Changes to the student schedule must be made during the first five days of the semester with approval of building principal, and a note signed by the parents. If this occurs the student will bring a note, signed by the parents, to drop or add a class, if it is possible to work in the schedule.

CLASSIFICATION OF STUDENTS

Pupils are admitted to Iroquois high School upon presentation of eighth grade diploma from an accredited school district. Students will be classified according to number of units completed at the beginning each semester.

- Sophomore.....5 units
- Junior..... 10 units
- Senior..... 15 units

A student must earn 22 credits to graduate from high school.

Graduation Requirements

State Board of Education minimum high school graduation requirements and Board of Regents entrance requirements for state colleges and universities

Courses	State Bd.of Ed.	Regents Scholar
English	4	4
Math	3 Must include Alg I	4(higher math)
Science	3 (Must include Biology)	4
Social Science	3	3
Fine Arts	1	1
Health/Physical Education	½	½
Foreign Language		2 same language
Personal Finance	½	½
Required	15	19
Electives	7	3
Total Credit	22	22

If any student has failed a course and cannot fit the course into his/her schedule, he/she may take the course by correspondence at his/her expense. The course and any other requirements for graduation must be completed in its entirety prior to graduation or the student may not receive his/her diploma.

Because of the requirements for graduation from high school, some students may not attain the required credits in four years. If this happens the student is encouraged to come back the following year to fulfill the requirements for graduation.

OPPORTUNITY SCHOLARSHIP

Although the curriculum requirements are the same for both the Opportunity Scholar and Regents Scholar, a person wishing to qualify for the Opportunity Scholarship must have a minimum score of a 24 on ACT Exam and have NO grade below a "C" on transcript to receive the monetary award.

REGENT SCHOLAR

It is the goal at Iroquois High School that all of our students will strive to complete the Regent Scholar curriculum. Students who successfully complete the Regent Scholar curriculum automatically qualify for entry into any of the six state funded universities.

SCHOLARSHIPS

There are many scholarships available. See the Guidance office for more information.

NATIONAL HONOR SOCIETY SELECTION PROCESS

Selection to National Honor Society is an honor recognized throughout the nation. Selection to NHS is a privilege, not a right. Students who are members of NHS have met high standards of scholarship, leadership, service, and character. It is assumed that they will strive to maintain these high standards. Students do not apply for membership in the National Honor Society; instead, they provide information to be used by the local selection committee to support their candidacy for membership. Membership is granted only to those students selected by the Faculty. The following procedures will be followed in selecting members for National Honor Society:

- 1) Prospective members may be second semester juniors, or seniors with a cumulative grade point average of at least 3.25 or higher.
- 2) Students meeting the GPA requirement are invited to complete the activity form.
- 3) Any eligible student who does not submit an information form will not be considered for membership at that time.
- 4) The Faculty will meet as a group to consider each student's qualifications on the basis of service, leadership, and character. Each member of the Faculty vote on the individual qualifications of each prospective member.
- 5) Selection to NHS is by majority vote of the faculty. Students who are not accepted for membership may be considered for membership the following year as long as the GPA requirements are met and a new information form is submitted.
- 6) As stated membership is a privilege and can be revoked, by vote of the committee, for conduct unbecoming to the National Honor Society.

GRADING

<u>Quality</u>	<u>Letter System</u>	<u>Numeral Value</u>	<u>Percentage System</u>
Excellent	A	4	93-100
Good	B	3	85-92
Average	C	2	75-84
Pass	D	1	68-74
Fail	F	0	Below 68

REPORT CARDS, MID-TERM GRADES AND HONOR ROLL

Every 4 ½ and nine weeks, grades will be issued to each student in each course pursued. To be classified as an honor student for graduation students must have a 3.50 grade point average.

Comprehensive semester examinations will be given in each subject. The dates of these examinations will be announced prior to the end of each semester- The examinations will count 1/5 of the semester grade. No students will be allowed to take a semester test early, unless permission is granted by the principal.

Report cards will be issued at the conclusion of each nine-week period. The grade on the card will represent an average of all work done.

All students who have earned a grade of “B” or better in all subjects will have their names placed on the “B” honor roll. All students who have earned a grade of “A” in all subjects will have their name placed on the “A” honor roll.

The honor roll will be published at the end of the nine weeks and at the end of each semester. Band and chorus will not be figured in.

PARENT-TEACHER CONFERENCES

Parent/teacher conferences are a scheduled time to visit with your classroom teacher. We encourage regular communication to be aware of any concerns with your child. Parent-Teacher Conferences will take place on October 24 and October 29 from 3:00 – 7:00pm and March 16 and 17 from 3:00 – 7:00 pm. School will dismiss at 2:30 on October 24, 29 and March 16, 17 for conferences.

FAILING STUDENTS

1. The teacher should request that the principal try to set up a consultation with the student, the parent, and the teacher.
2. The teacher should try to show concern for the student by visiting with him/her about their grades.
3. The teacher should insist on work being completed correctly and on time.
4. If a student is failing or near failing, the teacher and administration will request that the student take advantage of EXTRA-HELP FRIDAY.
5. If work assigned by a teacher is not completed on time, the student will have Friday as an opportunity to recover those points lost. (see Late Work Policy below)
6. At the end of each 4 ½ week period at a faculty meeting the principal will inform the teachers which students are failing and in what subject in order that the entire staff knows which students need help and in which subject areas. This list will be placed in the hands of the teachers handling extra-curricular activities and will be used to determine eligibility for participation in such activities. A student who is not passing four full credit courses will be ineligible to participate in extra-curricular activities.

LATE WORK POLICY

It is the expectation that all assigned work will be completed and turned in on the due date established by the classroom teacher. All work that is not turned in on the due date, or prior to the due date if the student knows that they will not be in attendance on that date, will be subject to classroom rules. Exceptions would include: sick days, excused absences or tardy's, absences due to a rescheduled activity, family emergencies, or special arrangements made between the student and individual staff members. **With teacher permission a student may also have the opportunity to recover points lost by attending the next available extra-help session. Please note that not all assignments will be afforded this opportunity and again is subject to teacher discretion. This is covered in greater detail in the extra-help Fridays section that follows.**

EXTRA-HELP FRIDAYS

The Iroquois School District will hold extra-help sessions on scheduled Fridays in which regular school classes are not in session. Students who have an "F" grade will be encouraged to attend the help session if they wish to receive credit/partial credit for work that is "poor", "missing", or "late". Students who have "D" grades are strongly encouraged to attend.

All students regardless of current letter grade have the opportunity to take advantage of the Help Sessions

Extra Help sessions will be available on scheduled Fridays from 8:30-11:30, or by special arrangement between students and individual staff members, to students wishing to utilize the service. The intent of these sessions is to provide assistance to your son/daughter to help them stay current with coursework, or help them to comprehend difficult material.

These Sessions will be encouraged for all failing students and will require parents making arrangements for transportation. Your son/daughter is ultimately responsible for their academic performance. The school will make every effort to assist your child in this endeavor; however, it is the student's responsibility to take advantage of the services being offered.

OPEN CAMPUS PRIVILEGES

Junior/Senior privileges will be granted upon meeting the following criteria:

It is a privilege granted by the Board of Education to juniors and seniors who maintain a 2.5 average and have NO failing grades.

If a student has less than a 2.5 average or a failing grade in any subject, that student will be placed in a structured study hall, where they must do school work. The student will remain there until grades are checked at the next 4 ½ week period. At that time if the student has a 2.5 average and NO failing grades, he/she will be granted open campus again.

Any student who has an unexcused tardy six times during the semester will lose their privileges for the remainder of the semester. The handbook disciplinary measures for tardies will continue to be enforced.

Any student who receives an in-school or out-of-school suspension or an unexcused absence during the year will lose his/her privileges for a period of time to be determined by the Principal.

Any student that drives or rides in an unauthorized vehicle during school hours will be dealt with by the principal and may forfeit their privileges for the remainder of the school year.

The principal reserves the right to revoke privileges for disciplinary reasons at any time.

Students with privileges that choose to go to study hall must stay in the study hall. Students must not be roaming throughout the school during these study hall times.

Beginning the second semester, seniors can leave the school complex during their free periods. There will be no driving, riding, or being in or on a moving vehicle at any time. They must also check out and in with the principal at all times. If any senior breaks this rule, they will lose their privileges.

I have read and understand the above criteria for Open Campus privileges at Iroquois School District. My signature below states that I will adhere to the above rules and qualifications. I understand that if I break any of the above rules I forfeit my open campus privileges.

Student's Signature _____ Date _____

Parent's Signature _____ Date _____

ATTENDANCE POLICY

Regular attendance is absolutely essential to a student's success in school. Parents are encouraged to urge their children to attend school regularly and to keep them out only when it is absolutely necessary. The absence of a student from class is a loss and a handicap to the student and causes a great inconvenience and extra work for the teacher and student.

Because scholastic achievement is often directly related to attendance, it is important that students attend regularly. If a student is absent from school, parents are asked to call the school on the day that the student will be missing. If possible, we would like to receive the call by 8:30 a.m. If not the school will attempt to contact the parent. Absence from school due to participation in school activity is not recorded as an absence. When a student has been absent from school whether it be part of a day or longer they must present an excuse written by a parent or guardian stating the reason for the absence. Students must present a Doctor's note for all medical appointments.

An admittance to class will then be issued by the office. Students will present their admit slips to the teacher of their classes and then they will be given the make-up work assignments for each class missed. No student will be admitted officially to class without an admit slip. Completion of missed work is the responsibility of the student.

A student can miss a maximum of 8 days per semester. (This is a total of excused and unexcused absences.) Any absence after the 8 days may result in the loss of credit for class periods. Letters will be sent home periodically to inform parents of chronic absences.

If a student presents a Doctor's note to the office when they return, those absent days will not be counted in the 8 days. A student will be required to make up any days over 8 days missed each semester in order to receive credit for that semester.

When a student reaches the 8th absence in a class per semester, a meeting will be requested with the parents. The student will have the opportunity to make up work and time missed on Friday's. Failure to make this up may result in no credit for those classes.

Absenteeism beyond 8 days due to lengthy illness, death in the immediate family or family emergencies will be given consideration by the administration.

At no time should a student leave the school building from the time they arrive at 8 am until they are dismissed in the afternoon without permission from the principal or superintendent. If a student violates this rule they will be subject to a possible three-day suspension. If a student skips classes without permission, they will receive a zero or each class missed.

If possible, seniors should visit a college, university, or Vo-tech school on Fridays. All other college visits must be approved by the principal.

To participate or attend a school-sponsored activity, a student must be present by 8:45 that day, unless they have prior approval from the principal.

TARDINESS

If for any reason a student is not in their designated classroom at the time the period is scheduled to begin, the student will be counted tardy. When students are tardy to a scheduled class, it creates a disruption in the class. This disruption affects the other student's ability to learn. If a teacher or administrator retains a student, a pass is necessary to admit the student to class. Tardies are handled by the classroom teacher, and individual classroom rules will apply.

At Iroquois School, students will be allowed 5 tardy's per semester. **A letter will be sent home or phone call made after the student receives their fifth tardy stating that if the student is tardy again, they will be required to serve in-school suspension which will be served on Friday when possible.** Further tardies will be dealt with at the discretion of the high school principal.

INITIATIONS

Under no circumstances will any initiations be allowed at any time. Any students that are found initiating another student will report to the principal's office for disciplinary action.

IN-SCHOOL SUSPENSION/OUT OF SCHOOL SUSPENSION

Any time a student is placed on an in-school suspension for a period of one day or longer the school will attempt to notify the parents/guardian by telephone. A letter from the principal concerning the suspension may be sent. The student, while on an in-school suspension, will be placed where he/she is under supervision at all times and must complete all assignments for the day. In-school suspension will be served on Fridays when possible. A conference with their parents will be left up to the discretion of the Principal. It is the intention of the administration to cooperate with the students and parents of students in working out the individual problems of the student.

When students receive an out of school suspension, they will not be allowed to attend school or any activities, which included practices for the time they are suspended.

DRUGS, ALCOHOL, TOBACCO, VAPING USED BY STUDENTS

A student shall not possess, use, distribute, transfer, conceal, sell, and attempt to sell, deliver, be under the influence of alcohol, tobacco, vaping and/or other drugs that affect the educational process of the school. Students shall not engage in alcohol, tobacco, vaping, and/or other drug abuse, nor possess paraphernalia specific to the use of alcohol, tobacco, vaping, and/or other drugs. This is in effect on premises owned, leased or maintained by the school district, at all school related activities on and off campus, on vehicles used to transport students to and from school or at other activities and in vehicles parked on school property. Students who use prescription drugs authorized by a licensed physician do not violate this policy if the students conform to the prescription and appropriate school policies.

CONSEQUENCES)

The following procedures will be used in dealing with possession, use, distribution, or being under the influence of alcohol, tobacco, vaping, and other drugs.

A. First Offense

1. The administration will notify the parents(s)/guardian(s) by phone and in writing to explain the incident and arrange a conference.
2. The administration may suspend the students for three(3) days in compliance with student due process procedures.
3. The administration will notify the parents(s)/guardian(s) in writing of the suspension within thirty-six (36) hours.
4. The administration may notify available law enforcement authorities.

B. Second and Subsequent Offenses

1. The administration will contact the parent(s)/guardians(s) to arrange for a conference.
2. The administration may notify available law enforcement authorities.
3. The administration may suspend for ten (10) days in compliance with student due process procedures.
4. Within thirty-six (36) hours, the administration will notify the parent(s)/guardian(s) in writing of the suspension.

C. Supplying/Distributing or selling alcohol, tobacco, vaping and other drugs of material represented to be a controlled substance -

1. Within thirty-six (36) hours, the administration will notify parent(s)/guardian(s) in writing and/or via phone of the suspension.
2. Supplying or selling chemicals may result in a ten (10) day suspension.
3. The administration may refer the case to available law enforcement authorities. A hearing on the case will be conducted by the school board pursuant to due process rules for expulsion.
4. Expulsion may be recommended by the administration.

D. Students whose observed behavior indicates possible use of alcohol, tobacco, vaping and/or other drugs will be referred to the building administrator. The building administrator and/or “first-responder” medical personal will determine whether to contact the parent for further instruction, refer to the emergency authorization from or immediately seek additional medical treatment.

BULLYING

Bullying

The Iroquois School District believes that a safe environment in school is necessary for students to learn and achieve high academic standards.

Definition:

Bullying in school or at a school activity is defined as continuous and intentional behavior, persisting over time, that is deliberately hurtful, severe, pervasive, and objectively offensive to another person or group. Bullying behaviors include physical, verbal, and cyber-bullying, or any other activity that creates an intimidating and hostile environment to the point that it disrupts a student’s ability to receive an education.

Bullying is behavior toward individuals or groups that is intimidating because of the victim’s race, color, religion, ancestry, national origin, gender, sexual orientation, gender identify, culture, social origin or condition, political affiliation, mental, physical or sensory disability, and other attributes or abilities.

Procedures:

For Students:

- *stand up to the bully by telling him/her to stop the behavior
- *if the bullying behavior continues, tell parent, teacher, principal or other school personnel

For Parents:

- *Report bullying behavior to school principal without fear of reprisal
- *Discuss effective ways to stop bullying with your child
- *Teach assertiveness; not aggressiveness
- *Monitor interaction with friends

For School Officials:

- Assume that there is bullying in our school
- Investigate any reports of bullying behavior
- Keep documentation of reported incidents
- Contact Parents (both victim and bullying student)
- Administer consequences

For Bystander:

- Assist victim
- Show support to the victim
- Report incidents to adult (parent, teacher, principal)

Consequences

Factors for Determining Consequences

- *Age, development, and maturity levels of the parties involved
- *Degree of harm
- *Surrounding circumstances
- *Nature and severity of the behavior(s)
- *Relationship between the parties involved
- *Context in which the alleged incident(s) occurred

Consequences for a student who commits an act of harassment or bullying shall be designed to correct the problem, prevent another occurrence of the behavior, and protect the victim.

Consequences may include the following:

- *Admonishment or reprimand
- *Temporary removal from the classroom
- *Loss of privileges
- *Classroom or administrative detention
- *In-school suspension
- *Out-of-school suspension
- *Expulsion or termination
- *Meeting with school board

DRESS CODE

There is believed to be a direct relationship between appearance and student behavior. When student dress standard requirements are met, problems have a tendency to decline. Students also tend to develop a greater respect for one another.

Clothing that carries derogatory connotations and is obscene or suggestive is prohibited, as is clothing that advertises alcohol or tobacco products

This policy is in effect on property owned or leased by the Iroquois School District, at all school sanctioned activities on and off campus, on vehicles used to transport students to and from school or in vehicles parked on school property.

Student members of the school are expected to be aware of and understand this policy and comply with it.

Parents are expected to be aware of and understand this policy and cooperate with the administration of it.

The administration reserves the right to determine whether a student's attire and appearance is disruptive to the education process, appropriate or acceptable. The administration may request a student to change his/her attire.

WEATHER RELATED SCHOOL CLOSINGS

Three most common situations regarding winter storm emergencies:

1. School will be closed because of storm and buses will not go out on routes.
No classes will be held.
2. A delay in school opening time will be announced. School will start late and buses will go out on routes prior to the time school begins.
3. Storms which occur after school is in session.

Procedures will be as follows:

1. Schools will close. No classes will be held.
 - a. Announcements will be made on radio stations: KIJV (1340) or KOKK (1210) and television stations KELO, KSFY or KDLT prior to 7:00 a.m. that schools will be closed. School Messenger and the Iroquois 411 app will be activated.
 - b. Students shall not report to school.
2. If school is to start late, announcements will be made on the above radio and television stations. School Messenger and the Iroquois411 app will be activated. Rural buses shall operate on a schedule to deliver students in time for new starting time. Dismissal time would be at the regular time.

LOCKERS

Lockers are provided for each student's convenience. It is recommended not to use them for monetary or personal items. The Lockers are owned by the Iroquois School District and as such will be subject to be searched by administration if necessary.

CELL PHONES/TELEPHONE

There is a telephone located in the Principal's office that is available for students to use for emergency only. Students will be called from their classes to answer a call in the case of emergency only. Make your schedule known to your parents and friends so that they will know what hour you are not in a class. Be sure that when you use the telephone, it is of an important nature.

Cell phones, pagers, Blackberries, IPOD's or other handheld communication devices may not be used during the school day without direct permission from the office. These devices are deemed to be unnecessary for school purposes during the school day, and are a distraction to classroom instruction. These items are to be left in vehicles or in the office and should not be carried during school hours. The school assumes no responsibility for lost or stolen communication devices. **Students who violate this policy will not be given any expectation of privacy and are subject to having their communication device confiscated by the staff**

First offense: the device will be taken and returned to the student at the end of the day.

Second offense: Parents will have to come and pick up the device.

MORNING AND NOON REGULATIONS

Students, after lunch, shall ~~go to~~ remain in the gym. No loitering in the halls.

Only those students who live in town and have written permission from their parents will be allowed to leave the school complex during noon hour, with the principal's permission.

Any student caught off school grounds without permission will be subject to an in school or out of school suspension.

CLASSROOMS AND STUDY HALL

Each teacher will determine the rules for their own classrooms and study hall with these to be approved by the principal.

HALL RULES

All students are to observe the following rules in regard to halls:

1. No loitering or congregating in large groups in the halls at any time.
2. Boisterous conduct, yelling, and unnecessary disturbances cannot be permitted.
3. Walk, do not run through halls.
4. Keep the halls clean and neat at all times.
5. When entering from outside on wet days, help the custodian by cleaning your shoes and leave overshoes at the entrances.
6. At all times observe rules of courtesy and consideration for others.
7. No student guests are allowed without prior approval of the principal.

Anyone caught damaging school property at any time will be dealt with in a severe manner. This usually means suspension from school!

OFFICE ETIQUETTE

The Superintendent's office and the principal's office are very busy places. These offices are very important to the smooth operation of the school and therefore must not become congested. Students are asked not to loiter in or near these offices. Students are also asked not to enter these offices when they are vacant. Under no circumstances will anyone take any item from either of these offices without the expressed permission of the superintendent or the principal.

INDIVIDUAL ACTIVITIES

1. Student Council – Two delegates will be chosen by each class. The vice-president will be chosen from the junior class by a popular vote of the student body. All members of the body will have voting rights except the president of the Student Council. The president will vote in case of a tie.
The president of the Student Council will be the vice-president from the previous year. In this way, the president will know of the items that must be taken care of by the Student Council from year to year, and will provide stability within the student body.
The purpose of the Student Council of Iroquois Senior High School is to promote and practice democracy and also to share in the direction of school Activities under the direction of their advisor. General and overall responsibility for homecoming rests with the Student Council.
2. School parties – School parties are held for the sole purpose of enriching the student's social life. During the year, the student council, classes and school organizations, holds several of these parties or dances. These parties or dances must be restricted to students in our school in grades 9-12, and their dates, if they are signed up in the principal's office prior to the dance. Proper conduct is a necessity at

these events and anyone caught violating the following rules will be removed from the premises. Constant improper conduct will result in the student not being allowed to attend any more of these functions.

No dance will be planned and no bands will be hired without the consent and knowledge of the principal.

Once students are admitted to the dance they are expected to remain. No one is readmitted once he/she leaves the dance.

3. Cheerleaders

Cheerleaders for all sports will be chosen in the spring for the following school year.

The cheerleading advisor will select the judges for the tryouts and also develop the checklist form.

The size of the squad(s) will be determined by the number of students that are trying out.

Participants who fail to demonstrate basic cheerleading skills will not qualify for the squad.

Tournament rules for cheerleaders are set by the tournament committee, and will be followed by the Iroquois School District.

4. Junior-Senior Prom – the social event of the year is the prom given by the junior Class in honor of the graduating class. It is under the supervision of the junior class and their advisors. The prom is to be of a formal nature and it is to serve to teach the students poise and tact in a formal situation.

5. Homecoming – Each year a homecoming festival is held. The primary function of this event is to arouse school spirit, to welcome back former students, and to secure cooperation of the school and the community in one common endeavor. The main feature of Homecoming is the selection of a Homecoming King and Queen, a rousing pep meeting, a bonfire, and a football game. The Homecoming events are capped by a dance in the evening.

The student body will elect candidates for Homecoming King and Queen from the Senior class.

The Homecoming King and Queen are elected from these candidates by a vote of the student body.

Their selection is based on popularity, leadership and general character. Those candidates ranking next highest to the King and Queen are designated attendants and assist in the reign over homecoming festivities.

6. Boys and Girls State – One boy and one girl are selected from the junior Class by the American Legion each year to attend Boy's State and Girl's State on the campuses of Northern State College and South Dakota University respectively. The American Legion and American Legion Auxiliary sponsor these students.

CONCESSIONS

The Junior Class will be in charge of all concession. Such concessions will be supervised by the Junior Class Parents. They will be responsible to turn in all receipts to the principal as soon after the concession is closed, as is reasonable possible. The school will purchase all supplies and write all checks for the merchandise needed for resale.

PEANUT/NUT FREE SCHOOL

The Iroquois School District has adopted a "Nut"-Free Policy. Please only share items in the school that do not contain nuts. This includes homemade items. Please check packaging for guidance. The concession area and north gym will allow nuts to be present on a limited basis.

CHURCH NIGHT

Wednesday night has been designated as Church night through an agreement reached between the school and the ministers of the churches. The school will attempt not to schedule any activities on that night with the exception of practice for the school plays and on a rare occasion an athletic event. Students will have to choose between church and this activity.

CAPS AND GOWNS

Graduates of Iroquois High School are required to dress appropriately and to wear caps and gowns at Commencement exercises. Students are required to purchase their caps and gowns.

CLASS SUPPLIES

These students are required to purchase their own supplies for shop, FACS projects, music and minor equipment for athletics, as they are needed.

ELIGIBILITY FOR ACTIVITY PARTICIPATION

Notice of failure will be issued at the end of each 4 ½ weeks. (4 ½ weeks is 22 days of class in session) All 4 ½ week periods will end on midnight of the last day of each 4 ½ week period. This list will be placed in the hands of the teachers handing extra-curricular activities and will be used to determine eligibility for participation in such activities. A student must be enrolled in, and passing, four full credit course to be eligible to participate in the above activities. All extra-curricular activities presented before the public will be under this program of eligibility. A letter grade of "D" is passing. Students who fail to pass four subjects at the end any given semester (semester grades) are ineligible for the entire succeeding semester. (SDHSAA ruling)

EXTRACURRICULAR ORGANIZATIONS PARTICIPATION RULES

Students participating in FCCLA, IPAT, NHS, Yearbook Staff, FFA, HOSA, and Student Council, must follow the following rules.

No use of alcohol, tobacco, and illegal drugs of any kind at any time.
No intentional misconduct.

Parents or guardians are encouraged to call the advisor if any of the above rules are violated by their child.

Any violations of the above rules will result in the following consequences. Any of the organizations listed above that are affiliated at the national/state level will implement their standards. This would include IPAT.

First offense of any violation: The student shall receive a warning from the advisor of the organization.

Second offense of any violation: The student shall lose membership in that organization for the remainder of the year.

ATHLETIC/ CHEERLEADING PARTICIPATION RULES

Parents or guardians are encouraged to call the coach if their child violates any of the following rules:

Training hours will be Sunday through Thursday 10:30 P.M. unless there is a school activity. They must then be home ½ hour after the activity ends. Friday and Saturday the training hours are 1:00 A.M.
a violation of the training hours will result in a one game suspension.

No use of alcohol, tobacco to include vaping and e-cigarettes, and illegal drugs of any kind at any time.
No intentional misconduct during practice or games.

The first offense of violating rule # 2 and #3 is a two game suspension. (this carries over to the first time a student goes out for a sport or cheerleading). The student will practice during the suspension but will not dress in uniform for the game.

Second offense of violating rule # 2 and # 3 is a six weeks suspension (42 calendar days

Third offense of any violation for the use of alcohol, tobacco, vaping or illegal drug will result is suspension for the remainder of the school year.

*South Dakota law: 13-32-9. Suspension from extracurricular activities for substance violation. This will be governed by this law.

I have read the rule for participation in athletics/cheerleading. I realize the coaches, advisors, and administration are here to help in any way necessary and I will feel free to come to them with any problem. These rule are in effect from the first day of practice in August until the last day of school each year, or the last school-sponsored activity if after the last day of school.

Parent's signature: _____ (sample copy)

Student's signature: _____

These rules are in effect from the first day of practice in August until the last day of school each year.

To participate or attend a school-sponsored activity, a student must be present for the first class period by 8:45 am that day, unless they have prior approval from the principal.

Students are expected to be in school after an event unless arrangements have been made ahead of time with the principal, or they may not attend any activities that day. This means practice, games, rehearsal, or any other extracurricular activity.

ACTIVITY PRACTICE TIMES

There will be no Friday practices until 2:00 or later, unless special permission has been granted by the administration.

TRANSPORTATION POLICIES

1. Automobiles

There will be no driving or riding in or on any motor vehicle, during the school day without permission from the superintendent or principal. A student must bring a written statement from his/her parent/guardian, if they wish to drive a vehicle for any reason. This statement must be given to the principal before they leave the school grounds.

2. Riding of bus to school activities

All students riding a bus to a school activity must return on the bus unless they ride home with their parents. A parent must talk to and sign a release form from the teacher, coach and/or the bus driver if they want their child to go home with them. If a player or a cheerleader does not ride the bus to the activity they will not be allowed to participate, without prior approval of the principal or superintendent. They then must report to the coach when they arrive and may only ride with the parent.

BUS REGULATIONS

By the authority of the Board of Education of Iroquois School District, a student is entitled to ride the school bus provided that he or she adheres to the safety rules. The bus company employed by the school district will refer any student needing behavior consequences to the school administration.

IROQUOIS SCHOOL SONG

We're off to back the Chiefs, we'll surely win
We've got the fight (boys/girls) fight and don't give in
Rah! Rah!
Play fair and be good sports (boys/girls) we're proud of you
Fight on to victory we'll win tonight.

When riding activity buses to an event, students are to stay with the team the entire length of the trip unless the student has permission from the person in charge to leave.

HOT LUNCH/BREAKFAST PROGRAM

The school lunch/breakfast program will operate the first day of school for anyone wishing to use it. The school board will set the student price meal and meals are to be purchased in advance. -Every student has the option of bringing their own sack lunch.

All lunch bills must be paid ahead. There will be no charging of lunches after five meals and at that point the student must bring a sack lunch from home. For situations where no lunch is brought from home and the bill goes beyond the five days, the school will charge a lesser fee for an alternative meal.

The lunch bills will be visible on the parent portal site. We encourage parents to visit this site often as it also shows important data such as grades, assignments, attendances and tardy's.

The website is: www.iroquois.k12.sd.us. Click on Parents>parent portal and then use your user name and password. Contact the school if you have any problems with this.

LIBRARY

The library is provided for the use of all students. It is to be used for the purpose of research and study, not socializing.

The library regulations are designed to issue the best possible service to all users. We ask for your cooperation and we welcome your suggestions.

The Library needs your help to create an atmosphere, which is conducive to study. Since some students are easily distracted, there will be no conversations in the library.

Anyone who abuses library privileges at any time will be prohibited from using the library for a period of time determined by the librarian. Any student found damaging library materials will be required to pay for damages. Students are responsible for damages to materials that are checked out to them.

LOAN PRIVILEGES

1. If students remove a book from the shelves, or when returning library materials, please place them in the book return box in order that the librarian may check them in and return them to their proper place.
2. To all staff and students: be certain to check out all library materials and equipment before taking them from the library. All items checked out must be returned or renewed before the end of the school year or the teacher/student may be charged for them.

FINES

All library materials may be checked out for a two-week period. The students are given seven school day's grace period before their fines of ten cents a day start accumulating.

LOST ITEMS

All lost items should be reported immediately. If a book is not returned by the end of the school year, that student will be responsible and have to pay to have that book replaced. At any time that the book is found, the student will have to pay the fine (not to exceed the cost of the book). All books and equipment checked out to staff need to be accounted for at the end of the school year.

SPECIAL SERVICES

Teachers are requested to notify the librarian in advance of any classes to be brought to the library in order that arrangements may be made.

Materials not found in our library may be ordered from other sources, check with the librarian.

CARE OF TEXTBOOKS

Students receive free textbooks for each subject carried. Texts are issued to the student by the teachers at the first meeting of the class. Each text is numbered and graded as to quality. This information is recorded by each teacher and a copy is sent to the principal's office. If textbooks are lost, injured, or show more than normal wear, teachers are asked to exact fines for the same. The teacher is the judge in this matter. If there is any question, he may consult the principal. use but don't abuse your books!

The following precautions will help to insure that your textbook is used properly:

Use bookmarks to locate assignments. Do not turn down the corner of pages.

It is not required that textbooks have book covers but you might wish to use them.

Do not put large amounts of paper or pencils and such within the covers of textbooks. This does break covers.

MEDICAL SERVICES

The District contracts for special medical services through the Beadle County Public Health Office.

Students who need to take medication during the day must have written parental permission, with directions, accompanying the medicine. This will be kept by school officials and dispensed accordingly.

Students who become ill or injured should report to the principal's office.

STUDENT/PARENT/GUARDIAN GRIEVANCE PROCEDURE

1. Definitions:

Board policy on student/parent/guardian grievances against an administrator, teacher or staff member.

The word "grievance" as used in this chapter shall mean a complaint by a parent/guardian against a school employee based upon an alleged violation or inequitable application of any policies, rules or regulations of the school in connection with their child/children of the district

The term "teacher" is considered to apply to any certified professional employee not classified as administrative personnel. The term "administrator" is considered to apply to any certified professional employee not classified as a teacher. The term "staff" member is considered to apply to any non-certified employee of the school district.

An "aggrieved person" is the person or persons making the claim.

A "party in interest" is the person or persons making the claim and any person or persons who might be required to take action or against whom action might be taken by in order to resolve the problem.

The term "days" when used in this policy shall, except where otherwise indicated, mean working school days.

2. Principals

The purpose of this procedure is to secure, at the lowest possible administrative level, equitable solutions to the problems, which may arise on behalf of students by parents/ guardian against school employee.

All parties agree that these proceedings shall be kept as informal and confidential as may be appropriate at any level of the procedure.

Any parent/guardian has the right at any time to present any grievance to the School Board through such channels as are designated for that purpose.

3. Informal Procedure

If a parent/guardian has a grievance against an administrator, teacher, or staff member, he/she should set up a meeting through the building principal with all parties concerned in an effort to resolve the problem.

If, after such discussion, the parent/guardian is not satisfied with the disposition of the matter, he/she shall have the right to request a meeting with the superintendent and all concerned parties in a further effort to resolve the problem formally.

4. Formal Procedures

Grievances shall first try to be resolved the informal procedure. If no satisfaction is gained, then the student/parent/guardian shall communicate with the Board of Education for possible solutions by using the following procedure:

Write a letter stating the specific grievance that the student/parent/guardian has with an administrator, teacher, or staff member, what board policy or state law or regulation that may have been violated, stating the date on which this was alleged to have taken place and who was involved. Give a brief summary of the results of the information procedure that took place.

Send the letter by certified mail to the president of the Iroquois Board of education: 111 E Washita Street, Iroquois, South Dakota 57353. The board president, within ten days, will respond by a certified letter stating the time at the next regular or special board meeting that a hearing shall be held before the board with all parties concerned.

The board shall determine, from the nature of the grievance, if the session in to be public or private.

The board will set the ground rules for the grievance session at the outset of the session.

The board president will make copies of the grievance letter and distribute to all parties at the beginning of the grievance procedure.

The board, after hearing from the parties involved, will go into executive session to discuss the matter. When they reconvene the board will have more questions, render a decision or agree to take the grievances under the advisement and give a response at the next regular meeting of the board. All concerned parties will receive a copy of the board's decision by certified mail.

If any party concerned with the grievance plans on having legal counsel present, they are to notify the board president of such intention ten days prior to the scheduled grievance session so that they may avail themselves of the right to have one legal counsel present, the board president will immediately adjourn the hearing and reschedule it for the next regular monthly or special board meeting at the same time.

SCHOOL DISTRICT POLICY ON REPORTING CHILD ABUSE AND NEGLECT

Any teacher, school counselor, or school official having reasonable cause to suspect that a child under the age of eighteen years, has been starved, neglected as defined in S 26-8-6, or has had physical injury or injuries inflicted upon him by abuse or intentional neglect other than by accidental means, or has been subjected to circumstances or conditions which reasonable result in abuse or neglect, by any person, including a parent or other person responsible for his care shall report or cause report to be made in accordance with S 26-10-12. Any person who intentionally fails to make a report required of him is guilty of Class I misdemeanor. Any person who knows, suspects or has reason to believe that a child has received neglect may make a report as provided by law.

The report required by SS 26-10-10 and 26-10-11 or by other sections of this chapter should first be reported to the building principal with the understanding that a report shall be made orally and immediately by telephone or otherwise to the state's attorney of the country in which the child resides or is present, or to the department of social services, or to the country sheriff, or to the city police.

That S 26-10-14 be amended to read as follows: Anyone participating in good faith in the making of a report pursuant to SS 26-10-10 to 26-10-12, inclusive, or under any other provision of this chapter, shall have immunity from any liability, civil, or criminal, that might otherwise be incurred or imposed, and shall have the same immunity with respect to participation in any judicial proceeding resulting from such a report.

SEXUAL HARASSMENT POLICY

It is the Iroquois Public School District 2-3 policy that sexual harassment is illegal, unacceptable and shall not be tolerated; that no employee or student of the school district may sexually harass another. Any employee or student will be subject to disciplinary action including possible termination for violation of this policy.

DEFINITION

Any unwelcome sexual advances, solicitation or sexual activity by promise of rewards, coercion of sexual activity by threat of punishment, verbal sexist remarks, or physical sexual assaults constitutes sexual harassment. This has the effect of unreasonable interfering with an individual's academic or work performance or of creating an intimidating, hostile, or offensive employment of educational environment regardless of intent.

COMPLAINTS

Any employee who believes that he/she has been a subject of sexual harassment by a school district employee or officer should report this incident immediately to his/her immediate supervisor. If the immediate supervisor is involved in the activity, the violation should be reported to the supervisor's immediate supervisor. Students should report such incidents to the principal or superintendent. All reported incidents would be thoroughly investigated and subject to disciplinary action. Confidentiality consistent with due process will be maintained.

If any employee or student files a written complaint because of dissatisfaction with the handling of the complaint, he/she may utilize the school's grievance procedure.

WEAPONS IN THE SCHOOL

Schools should be an example of what is taught regarding the observance of and respect for law. Schools also must be highly conscious of the health, safety and welfare of students, staff, and the public.

Board policy forbids the bringing of weapons to school or school-sponsored activities. Weapons taken from pupils shall be reported to their parents. Confiscation of weapons may be reported to the police. The intent of

the actions of the student will be considered in any report to the police. The building principal shall pursue appropriate disciplinary and/or legal action.

A weapon is defined as any firearm, knife or device, instrument, material or substance, whether animate or inanimate, which is calculated or designed to threaten, do bodily harm, or inflict death.

No firearms are permitted on any school premises, school vehicle or any vehicle used for school purposes, in any school building or other building or premises used for school functions. Exception would be weapons under the control of law enforcement personnel, starting guns while in use at athletic events, gun shows, and supervised school training sessions for the use of firearms.

If a student has intentionally brought a firearm onto the school premises, the student shall be expelled for not less than 12 months. Superintendent may increase or decrease the period of expulsion on a case by case basis.

SEPARATED / DIVORCED FAMILY POLICY

School Neutrality / Parent Responsibility

The Iroquois School District shall maintain strict neutrality between parents who are involved in an action involving the family (separation/divorce proceeding/divorced) as it is the intent of the District to promote the best interests of each student enrolled in its schools in partnership with both parents, unless otherwise directed by Court Order. It is the responsibility of the parent wishing to restrict a parental right to notify the District of any Court Order affecting student contact/student visitation and/or student records by submitting a certified copy of the Court Order to the Superintendent of Schools and a copy to the child's school building principal.

Student Contact / Student Visitation During School Hours

Unless a parent gives notification pursuant to paragraph I above, the District will assume that both parents have the right to contact and visit his or her child at school. For purposes of this provision, the Court Order restricting any right of contact and/or visitation needs to specifically restrict the right and a general order granting physical custody to one parent will not be deemed as sufficiently specific as to prohibit the noncustodial parent's right to contact and/or visit the child while the child is at school.

Release of Student to Noncustodial Parent

The District will not authorize a student enrolled in the District to leave the school premises with a noncustodial parent during school hours without the permission of the parent having primary physical custody of the child. For purposes of this provision, it is the responsibility of the custodial parent to provide the District with a copy of the Court Order granting custody pursuant to paragraph I.

Release of Student Records

Pursuant to federal law (Family Education Rights and Privacy Act) both parents, regardless of marital status, have the right to access and have copies of student records and discuss the same with appropriate school employees, unless there is a Court Order specifically restricting this right of access. Any Court Order restricting the release of confidential student records to a parent is to be submitted to the District pursuant to paragraph I.

FIRE DRILLS AND TORNADO DRILLS

Fire drills are held at various times with emphasis at the opening of the school year. Directions will be posted in each room for everyone to follow. All students are requested to read the directions for fire drills so you will be familiar with which route to take to speed evacuation of the building.

Tornado drills will be held in the fall and spring to show the students where to go in case of a tornado.

ACCESSIBILITY CONTINGENCY PLAN

Iroquois Schools through Section 504 of the Rehabilitation Act of 1973 (handicap) hereby establishes the following policy: In an effort to insure that programs are accessible to all regardless of handicapping conditions, every effort will be made to move programs to an accessible location. When this is not feasible, building, program and equipment modifications will be made to fit the needs of the individual. These modifications will take place before a known handicapped individual enters the program or begins employment. Example list of modifications to fit the needs of handicapped individuals include: ramps, parking, entrance, doors, toilets, etc. The list can change depending on the handicap condition.

TITLE IX GRIEVANCE PROCEDURE

Whereas, the board of education of the Iroquois school district 02-3, in compliance with the rules and regulations pertaining to nondiscrimination on the basis of sex under federally assisted education programs and activities, has established this procedure whereby a complaint related to the violation, interpretation, or application of the TITLE IX rules and regulations may be quickly and smoothly resolved;

Whereas, students, parents, and employees of the Iroquois school district are eligible to participate in this grievance procedure; and

Whereas, the resolution of real or alleged violations shall be motivated toward a solution that is satisfactory to the student, parent or employee, the administration, and the board of education; now therefore be it resolved, that the following grievance procedures be adopted by the board of education of the Iroquois school district.

The Iroquois School District will utilize the district grievance procedure outlined in the previous pages of the handbook. The 6-12 Principal serves as the TITLE IX coordinator for the Iroquois School District

STUDENT USER AGREEMENT FOR THE IROQUOIS SCHOOL DISTRICT – NETWORK/INTERNET/SCHOOL WEB PAGE

Internet access is available to students and school personnel in the Iroquois School District. We are pleased to bring this access to the Iroquois School and believe the Network/Internet offers vast, diverse, and unique resources to students, school personnel, and community. Our goal in providing this service to students, school personnel, is to promote educational excellence in the Iroquois School by facilitating resource sharing, innovation, and communication.

The Network/Internet is an electronic highway connecting millions of computers all over the world and billions of individual users. Students, school personnel, and community members have access to:

1. Information and news from many sources.
2. Public domain and shareware software of all types.
3. An unlimited amount of valuable research materials.

With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. However, it is the school district's belief that the valuable information and interaction on these networks far outweigh the possibility that a user may locate material that is not consistent with the educational goals of the district. Internet users, like traditional library users, are responsible for their actions in accessing online resources. In addition, the smooth operation of the Network/Internet relies upon the proper conduct of the end users who must adhere to strict guidelines. These guidelines are provided here so that you are aware of the responsibilities you are about to acquire. In general, this requires efficient, ethical, and legal utilization of the Network/Internet resources. If a

user violates any of these provisions, his or her account will be terminated and future access could possibly be denied.

INTERNET-TERMS AND CONDITIONS

1. Acceptable Use- The purpose of providing Network/Internet resources is to support research and collaboration between Iroquois School students, school personnel, community members, and information resources worldwide. The use of your account must be in support of education and research and consistent with the educational objectives of the Iroquois School District. Use of other organizations network and computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to:
 - a. students may not use the network for personal financial gain or commercial purposes.
 - b. students may not engage in personal business that is unrelated to the mission of the school or the performance of their job.
 - c. students may not download.
 - d. students may not write, use, send, download, or display obscene, threatening, harassing, or otherwise offensive messages or pictures, including pornography.
 - e. students may not use the equipment or the network for any illegal activities, including the violation of copyright laws and software piracy.
 - f. students may not access personal email accounts or utilize instant messaging.
 - g. students may not load or copy any software or other programs to or from school equipment unless an authorized party (e.g., the network administrator) explicitly grants permission. This includes bringing in outside disks/CDs to use in the classroom.
 - h. students may not disclose anyone else's personal information (i.e., address, phone number or confidential information) including and especially that belonging to community members, staff, students and/or their families.
 - i. students should be kind and polite when using the internet
 - j. students are not allowed to use software that is not property of the school.
2. Privileges- The use of the Network/Internet is a privilege, not a right, and inappropriate use can result in a cancellation of those privileges. All folders and files used in the Iroquois School District computer system are the property of the Iroquois School and will be monitored. The system administrator and administration will deem what is inappropriate use and the administration decision is final. Also, the system administrator may close any account at any time as required. The administration, faculty, and staff of the Iroquois School District may request the system administrator to deny, revoke, or suspend specific user accounts and /or privileges.
3. Warranties- The Iroquois School District, and the ISP (Internet Service Provider) make no warranties of any kind, whether expressed or implied, for the service it is providing. The Iroquois School District and the ISP will not be responsible for any damages you suffer. This includes loss of data resulting from delays, no deliveries, miss deliveries, or service interruptions caused by its own negligence or your errors or omissions. Use of any information obtained via Network/Internet resources is at your own risk. The Iroquois School District and the ISP specifically deny any responsibility for the accuracy or quality of information obtained through its services.
4. Security- Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the Network/Internet, you must notify the system administrator. Do not demonstrate the problem to other users. Do not use another individual's account. Attempts to login to the Network/Internet as a system administrator will result in a cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the Network/Internet.

- a. Students may not compromise the security of the Network/Internet by allowing access to software by unauthorized users.
 - b. Students may not engage in practices that threaten the integrity of the Network/Internet.
 - c. Students may not use anyone else's password, nor may they share their password with others. This includes posting a password where someone else can use it.
 - d. Students may not manipulate or trespass into anyone else's folders, documents, or files.
 - e. Students must log off their computer when not in use.
5. Vandalism- Vandalism will result in cancellations of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Network/Internet, or any of the above listed agencies or other networks that are connected to the Internet Backbone.
 6. Exception of contract terms and conditions- All terms and conditions as stated in this document are applicable to the Iroquois School District and their ISP. These terms and conditions reflect the entire agreement of the parties and supersede all prior oral or written agreements and understandings of the parties. These terms and conditions shall be governed and interpreted in accordance with the laws of the State of South Dakota, and the U.S.A.

WEB PAGE TERMS

1. The purpose of the school web page is to provide community access of classroom activities and school events. (Address www.iroquois.k12.sd.us)
2. The school web page will be updated and monitored by classroom teachers and network administrator.
3. Teachers and /or administrators must receive parent/guardian permission before posting students work on the web page.

COMPUTER LAB/LIBRARY RULES

Students are required to abide by all areas covered under the Student User Agreement.

Some of these are:

1. Students are required to abide by the Student/Internet User Agreement.
2. Students are to use a unique password and share it with no other person.
3. Students are not allowed on computers unless they are monitored by an authorized adult.
4. Students are not allowed to make changes to the computer settings that are installed on the machines.
5. Students are not allowed to hack into other people's files or computer programs.
6. Students are not allowed to use inappropriate or obscene language.
(computer lab supervisors must observe or witness the above violations. hearsay from students will not constitute or prove guilt.)

CONSEQUENCES FOR MISUSE OF THE INTERNET/NETWORK AND COMPUTERS

First Violation:

The student will lose the use of the Internet and computers for 30 school days other than during classes that pertain to technology.

Second Violation:

The student will lose the use of the Internet and computers for 90 school days other than during classes that pertain to technology.

Third Violation:

The student will not be allowed to use the Internet, network, or computers (other than during class) for the remainder of the school term.

NOTICE OF NON-DISCRIMINATION

The Iroquois School District 2-3 does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boys Scouts and other designated youth groups.

Inquiries concerning the application Title IX or Section 504 may be referred to:

Dan Kennedy, 504 Coordinator
111 E Washita Street
Iroquois, SD 57353
605-546-2210

Rick Soma, Title IX Coordinator
111 E Washita Street
Iroquois, SD 57353
605-546-2210

Kansas City Office
Office for Civil Rights
US Department of Education
One Petticoat Lane
1010 Walnut Street, 3rd Floor, Suite 320
Kansas City, MO 64106
Telephone (816) 268-0550, TDD (800) 877-8339, Fax (816) 268-0599
E-mail: OCR.KansasCity@ed.gov
Iroquois, SD 57353
605-546-2210

The Superintendent has been designated to look into any claims of discrimination.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;

Organizations conducting certain studies for or on behalf of the school;
Accrediting organizations;
To comply with a judicial order or lawfully issued subpoena;
Appropriate officials in cases of health and safety emergencies; and
State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school. For additional information, you may call 1-800-USA-LEARN (1-800-872-5327) (voice). Individuals who use TDD may use the [Federal Relay Service](#).

Or you may contact us at the following address:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-8520

Iroquois school district complaint policy for Federal programs

A parent, student, employee, or district stakeholder who has a complaint regarding the use of federal NCLB funds and is unable to solve the issue, may address the complaint in writing to the district's superintendent. Disputes addressing the enrollment, transportation (including inter-district disputes), and other barriers to the education of children and youth experiencing homelessness are also addressed under this procedure. Parents, guardians, and unaccompanied youth may initiate the dispute resolution process directly at the school they choose, as well as at the district or district's homeless liaison's office. The parent or guardian or unaccompanied youth shall be provided with a written explanation of the school's decision including the rights of the parent, guardian, or youth to appeal the decision. Students should be provided with all services for which they are eligible while disputes are resolved.

- 1) The Superintendent will investigate, within one week, the circumstances of the complaint and render a decision, within two weeks, after receipt of the complaint.
- 2) The Superintendent will notify the complainant of the decision in writing.
- 3) The complainant will be allowed one week to react to the decision before it becomes final.
- 4) The complainant will either accept or disagree with the decision and will provide such acknowledgment in writing, addressed to the district Superintendent.
- 5) If the issue is not resolved with the Superintendent, the complaint will be forwarded to the district's Board of Education for further review. The parent or guardian or unaccompanied youth shall be provided with a written explanation of the district's decision including the rights of the parent, guardian, or youth to appeal the decision.
- 6) Unresolved complaints may be forwarded by the stakeholder to the South Dakota Department of Education for review. (Consult SD Department of Education Complaint Procedure)

1 These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the No Child Left Behind Act of 2001 (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by section 544, the National Defense Authorization Act for Fiscal Year 2002 (P.L. 107-107), the legislation that provides funding for the Nation's armed forces.